



USA CRICKET INVITES ALL QUALIFIED CANDIDATES TO APPLY FOR THE FOLLOWING VOLUNTEER ROLES

Title:	Volunteer Women's Coordinators
Location:	There will be at least one Women's Coordinator appointed in each of the six USA Cricket Zones across the country.
Hours and Scope of Work:	Average of 2-4 hours per week (estimate)
Job Category:	NOTE: THESE ARE VOLUNTEER POSITIONS As such, there is no remuneration available for this role, although certain agreed expenses will be covered/reimbursed.
Date Released:	3 March 2021
Closing Date:	15 March 2021

USA CRICKET

USA Cricket was established in 2017 to act as the national governing body for the sport of cricket in the United States, and is recognized as an Associate Member of the ICC. It is a non-profit corporation incorporated pursuant to the laws of the state of Colorado, but it is now headquartered in the Bay Area, California. Its mission is to govern, regulate, develop, and promote the sport of cricket (including hardball, softball, disability cricket, and all other types of cricket) at all levels in the United States, and to enable United States cricketers to successfully compete in national and international competition.

Further information about USA Cricket can be found on the USA Cricket website at: www.usacricket.org.

JOB DESCRIPTION

USA Cricket presently divides the country up into six zones: West; South West; Mid-West; South; Mid-Atlantic and East. USA Cricket is looking to recruit a team of women's coordinators across the country who will have responsibility within their specific Zone for coordinating and supporting the design and delivery of cricket programs and competitions that are designed to increase the engagement opportunities for females of all ages to play and enjoy cricket in each

Zone.



The coordinators will work closely with and be supported by USA Cricket to ensure that the programs and competitions reflect best practice, learn from the experiences of others and are coordinated to supplement the development pathway for cricket in the USA. In particular, they will provide support to USA Cricket in the implementation of key initiatives and activities within USA Cricket's plan (to be finalized) to engage more women and girls in all aspects of the sport across the USA.

The core responsibilities of the role will be to:

- Work with teachers, parents and volunteers to recruit elementary and middle schools in the Zone to engage directly (and/or through community-driven programs) with suitable entry-level playing programs that support the early engagement of girls with cricket using tools such as the USAC Cricket entry-level materials and programs.
- Work with existing cricket leagues, clubs and academies in the Zone to find ways to increase the amount of opportunities available for girls to play cricket within those existing structures.
- Develop a database of female youth activities and participation levels that help to monitor and evaluate the success and levels of engagement within the Zone.
- Support (as tournament coordinator or similar) all annual female tournaments and/or events (e.g. U-13, U15, mom and daughter day etc.) in the Zone that are staged by USA Cricket, including:
 - organizing facilities, teams, umpires and all logistical matters.
 - ensuring that the tournament/event is staged in accordance with the standards set by USA Cricket; and
 - ensuring that all results (and related data) are captured in an appropriate manner.
- Support the strategic and financial planning of USA Cricket's women's development activities within the Zone and identify and drive any related fundraising opportunities.
- Support USA Cricket's member outreach within the broader community within the Zone.

Please note that this role will NOT have any selection responsibilities or any scope or ability to influence selection decisions at any level. The women's coordinators are expected to act fairly and impartially at all times and with the sole objective of increasing the number of females who play and enjoy cricket in their respective Zone.

QUALIFICATIONS

Education:

- An appropriate level of education to be able to execute the requirements of this position.

Professional Skills:

- Passionate about increasing women's engagement within a diverse cricketing landscape.

- Positive and enthusiastic attitude with a flexible, open-minded approach and a willingness to embrace new ideas.
- Ability to foster strong relations, communicate effectively and build effective working relationships with a broad range of groups and individual volunteers from across the entire cricketing community.
- Self-motivated, with the ability to work independently or as part of a team.
- Good planning, coordination and organizational skills.

Knowledge and Experience:

- A good understanding of the education system and the existing cricket environment and its stakeholders within the local Zone
- Experience of designing, delivering and/or coordinating at least one (but preferably more) of the following:
 - o sports curriculum/programs to children in a variety of settings, such as schools, camps and community programs, and at various age and skill levels.
 - o facilitator training to adult coaches/volunteers.
 - o Sports tournaments/events
- Cricket playing experience and/or cricket coaching qualifications would also be advantageous.

APPLICATION PROCESS

Interested and qualified candidates should submit a full CV (of no more than six pages) with a cover letter (of no more than two pages) explaining their motivation in applying for the role and highlighting their relevant skills and experience. Please send all applications to the following e-mail address: HR@usacricket.org, under the subject title: **Application – Volunteer Women's Coordinator**.

The closing date for all applications will be 5pm PT on Monday 15th March 2021.